

KVKK-FR-01
KVKK Application Form

Date of first publishing: 24.08.2021

CONFIDENTIAL

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KVKK REFERENCES

No	KVKK Ref. Provision No	Provision explanation
1		

CONFIRMATION OF FIRST PUBLISHING

Prepared by/Signature		Date of preparation	
Attested by/Signature		Date of attestation	

RECORDS FOR CHANGES

Rev. No	Date	Prepared by	Cause for change/Page No	Attested by	Signature
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GENERAL

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Club Marco Polo ("Company") APPLICATION FORM

GENERAL EXPLANATIONS

Personal data owners defined as the data subject in the Personal Data Protection Law No. 6698 (hereinafter referred to as the "Applicant") are entitled to make certain requests regarding the processing of personal data in accordance with Article 11 of the KVK Law.

Pursuant to the first article of the 13th article of the KVK Law; Applications regarding these rights to our company, which is the data controller, must be submitted to us in writing or by other methods determined by the Personal Data Protection Board ("Board").

In this context, applications to be made to our Company in writing by printing out this form;

- With the applicant's personal application,
- Via a notary public or
- By sending it to the registered e-mail address of the company, signed by the applicant with the secure electronic signature defined in the Electronic Signature Law No. 5070, may be forwarded to us.

Below, information regarding how written applications will be delivered to us, specific to the written application channels, is given.

Application method	Address for the application	When sending the application
Personal application (Applicant comes in person and applies with a document proving his/her identity)	ÇAMYUVA MAHALLESİ TURİZM CADDE NO: 12 KEMER ANTALYA	"Information Request under the Law on the Protection of Personal Data" will be written on the envelope.

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Notification by Notary	ÇAMYUVA MAHALLESİ TURİZM CADDE NO: 12 KEMER ANTALYA	"Information Request under the Law on the Protection of Personal Data" will be written on the notification envelope.
"Güvenli elektronik imza" ile imzalanarak Kayıtlı Elektronik Posta (KEP)	okanturizmyatirimleri@hs02.kep.tr	"Personal Data Protection Law Information Request" will be written in the subject part of the e-mail.

In addition, after the other methods to be determined by the Board are announced, our Company will announce how the applications will be received through these methods. Our answers will be delivered to you in writing or electronically in accordance with the provisions of Article 13 of the relevant KVK Law.

A) Applicant's contact information:

Name	
Surname	
Republic of Turkey ID No	
Telephone	
E-mail (If you specify, we reply you faster)	
Address:	

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B) Please indicate your relationship with our company. (such as Customer, partner, employee candidate, ex-employee, third party firm employee, shareholder)

<input type="checkbox"/> Customer	<input type="checkbox"/> Partner
<input type="checkbox"/> Guest	<input type="checkbox"/> Other
Department you are in contact with _____	
Subject: _____ _____	
<input type="checkbox"/> I am an ex-employee Years I work for: _____ <input type="checkbox"/> Other _____	<input type="checkbox"/> Work Application Date: _____ <input type="checkbox"/> I am a third party firm employee Please specify your firm and position information _____

C) Please specify your request in details within the scope of the KVK Law:

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D) Please choose the method of notifying you of our response to your application:

I request it sent to my address

I request it sent to my e-mail address.

(We will be able to respond you faster if you choose the e-mail method.)

I want to receive it by hand.

(In case of receipt by power of attorney, a notarized power of attorney or certificate of authorization is required.)

This application form has been prepared in order to determine your relationship with our Company and to fully determine your personal data, if any, and to respond to your relevant application in a correct and legal time.

In order to eliminate the legal risks that may arise from illegal and unfair data sharing, and especially to ensure the security of your personal data, our Company reserves the right to request additional documents and information (copy of identity card or driver's licence, etc.) for identification and authorization. In the event that the information regarding your requests submitted within the scope of the form is not correct and up-to-date, or an unauthorized application is made, our Company does not accept any liability for such false information or requests arising from unauthorized applications.

Applicant (personal Data Owner) Name, surname:

Date of application:

Signature:

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